



India Tourism Development Corporation Ltd
(A Govt of India Undertaking)



Ref:- AIH&TM/Engagement of Trade Apprentice in ITDC/2025-26

Date- 01.08.2024

Notification

Ashok Institute of Hospitality & Tourism (HRD Division of ITDC) intends to intake eligible candidates as Trade Apprentices for various Hospitality trades at its Delhi-based ITDC Hotel & Catering Units. :-

S.No	Trades	Duration of training	Total requirements
1.	Food production (General)	24 months	22 Nos
2.	Baker & Confectioner	24 months	07 Nos
3.	House keeper (Hotel)	15 months	02 Nos
4.	Receptionist/Hotel Clerk/Front Office Assistant	15 months	05 Nos
5.	Steward	15 Months	04 Nos
Total			40 Nos

- **Essential qualification:** - 10th/SSC Pass.
- **Age Criteria:-** Candidate should not be less than 14 years of age as on 01st August 2025
- **Reservation:** - As notified by the respective states/UT.
- **Last date of online application:** - **15th September 2025.**
- **Date of interview:** - Will be intimated separately to all shortlisted candidates from online applications.

Instruction for registration:-

Interested candidates are required to register through Apprentice NAPS Web portal www.apprenticeshipindia.gov.in Which is mandatory for consideration of candidature in present selection of apprentices). Applications **received through any other mode/means will not be considered.** **Aadhar Number & Candidate Bank Account Details is mandatory for registration.**

Following steps to be followed for applying after successful registration in Apprentice portal:-

Step-1:- Candidate Registration: - www.apprenticeshipindia.org (Register as a candidate by filling all the mandatory fields. For reference, the candidate must go through the candidate user manual available on this website.) Please note that candidate must complete their 100% profile while registering in apprentice portal & then apply in ITDC Establishment.

Step-2:- To apply in the above Apprentice trades in ITDC, click on **Apprentice Opportunity link** & Search by establishment name: - **INDIA TOURISM DEVELOPMENT CORPORATION** & click enter, **5 opportunities (05 Trade)** will open and then candidate have to click on apply link to trade in which he/she wants to apply and complete the formalities. **Trade details are as under:-**

Food production (General)
Bakery & Confectioner
Housekeeping (Hotel)
Receptionist/Hotel Clerk/Front Office Assistant
Steward

- Establishment name:-**INDIA TOURISM DEVELOPMENT CORPORATION LTD.**
- ITDC establishment code is :- **E11150700008**

General Instructions

- Shortlisted Candidates will be selected on the basis of personal interview. Shortlisted Candidate have to bring original & one set self attested photocopy of printed online registration form of apprentice application, all educational qualification documents, Aadhar copy, D.O.B certificate copy, Caste certificate, 05 Passport size color photographs at the time of Interview. If failed to produce the original documents, his/her candidature will be rejected and not allowed to appear in the interview.
- Candidate must have their bank accounts linked with their Aadhar Number.
- AIH&TM (HRD Division of ITDC) have the right to reject the application/candidature at any stage of the selection process. If it is found that the candidate has submitted forge information/documents, his/her candidature will be summarily rejected and he/she will be disqualified.
- No TA/DA will be paid to the candidates for appearing in test/interview.
- During the period of Apprenticeship Training, candidate will be governed by the Apprentice Act 1961(as amended in 1973 & till date) and the policies/rules of ITDC.
- Trade Apprentices will be paid stipend as per the Apprentice Rule.
- Please note that on completion of the period of apprenticeship training in ITDC, the apprentice Trainee shall have no claim whatsoever for any employment in this organization. They shall have No right to claim regular employment from ITDC on the basis of this Apprenticeship at any point of time. This training program shall not create any liability on ITDC for providing job to the Apprentice. ITDC Management does not take any responsibility for any sort of employment/placement.
- The decision of Management will be final & binding on all candidates on all matters relating to eligibility, acceptances or rejection of the applications, mode of selection, cancellation of the selection process either in part or full etc. No correspondence will be entertained in this regards. Filling up of the seats is solely at the discretion of the management based on the suitability of candidates and No claim will entertained, if some of these seats are not filled due to unsuitability/insufficient number of candidates.
- The candidature of the applicant would be provisional, subject to the verification of all the certificate and submission of certificate of Medical Fitness (To be obtained only from a Govt. Medical officer at the time of Joining).
- Notification is available on our official website www.itdc.co.in Candidates have to regularly check ITDC website for further updates/amendments related to enrolment of Apprentices. No other mode of communication will be given by the Company.
- For any clarification please contact Ashok Institute of Hospitality & Tourism Management , Hotel Samrat campus, Kautilya marg, Chanakya puri, New Delhi- 110021 (Contact No- 011-24672346, 9650033644,) during office hours.

Divya Singh
(Incharge-HRD)