

NOTIFICATION

Ex-employees who superannuated from ITDC w.e.f 01.01.2007 are, requested to provide their details for the purpose of data compilation as per the attached proforma.

In view of the above, it is hereby requested to provide the details as per the proforma given either by online mode or offline mode as per following:-

- Online Mode: Please click [here](#) for entering the required details.
- Offline Mode: The prescribed proforma has been given in the following page. Duly filled in proforma in all respect must reach the Office of General Manager (HR), ITDC, Room No.407, 4th Floor, SCOPE Complex, Lodi Road New Delhi – 110 003.

Last date for receipt of the duly filled in proforma either by online or offline mode is 25.05.2024.

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PROFORMA

1	Name	
2	Father's Name	
3	PF No.	
4	Designation at Superannuation from Service	
5	Last Drawn Basic & Scale of Pay	
6	Name of the Unit from where separated	
7	Date of Birth of Self	
8	Date of Joining in ITDC	
9	Date of superannuation from Service	
10	Reason for separation from Service	Superannuation / Resignation / Others
11	No. of Years of continuous service put in ITDC	
12	Name of Spouse	
13	Date of Birth of Spouse	
14	Present Address for Communication	
15	Permanent Address	
16	Telephone / Mobile No.	
17	E-Mail Address	
18	Aadhar No.	
19	Availing Post-Retirement Medical Scheme from Govt., / CPSE, if yes details of office / organisation. If no type NIL.	

* Please Note- The applicant is required to kindly submit a Life Certificate issued by the authority in respect of spouse.

I hereby declare that all the statements made above in this proforma are true to the best of my knowledge and belief.

Signature

Date:

Name:

Address: