

**Ashok Institute of Hospitality & Tourism Management**  
**(HRD Division of ITDC)**

Annexure-A

**Notification for Document verifications & physical reporting for students seeking direct admission in BSc in H&HA Program (Batch 2023-26)**

With reference to the declaration of Merit list of candidate seeking Direct admission in BSc in H&HA Program Batch 2023-26, All shortlisted candidates are here by informed to report for document verifications in AIH&TM, COE Samrat Campus on **17th August 2023 at 2.30PM Sharp**.

Candidates must bring the Original testimonials and submit one set of self attested photocopies of the followings for document verifications.

1. **10<sup>th</sup> Board Marks sheet & Passing Certificate.**
2. **12<sup>th</sup> Board Marks sheet & Passing Certificate.**
3. **School leaving certificate / Transfer certificate**
4. **Aadhar card of Student.**
5. **Proof of Category** (For RESERVED CATEGORY ONLY EWS/SC/ST/OBC) For OBC students:- Certificate should not be issued earlier than one year.
6. **FOR PHYSICALLY DISABLED CANDIDATES(if any):** - Certificate from Chief Medical Officer (C.M.O) of Central Government/State Government/Municipal Corporation run hospitals.

**After completion of the document verifications, all eligible candidates will have to deposit 1<sup>st</sup> semester fee of Rs 81,900/- (Rs Eighty one thousand nine hundred only) in the form of Demand draft on 18th August 2023 at AIH&TM Account department at sharp 11AM to confirm the admission in BSc in H&HA Program. (Copy of fee Notifications of BSc program is attached). The classes will commence from 21st August 2023 as per the NCHMCT Academic calendar.**

**{The demand draft should be made in favour of ITDC Unit AIHTM Payable at New Delhi}**

**Note:-** Fee is not refundable after taking admission in 1st semester BSc in H&HA Program Batch 2023-26. If any candidate withdrawn from BSc program after taking admission or commencement of classes, only caution money of Rs 8000/- is refunded to candidate.

(Divya Singh)  
Sr.Mgr-HRD