

## ARCHIVAL POLICY

The policy is applicable to documents/information hosted on the website of the Corporation including events/information required to be disclosed on website under SEBI Regulations. The disclosure of material events shall be hosted and retained on the website of Corporation for a minimum period of 5 (five) years. **Thereafter** depending upon the nature, materiality, impact and relevance of the material event/information, the disclosure of such material event/information can continue on the website of the company or can be removed from the website or can be archived **on the advice of the concerned HoD** to the HoD (IT).

The same has been approved by the Board in its meeting held on 20.07.2021.