

## **MANUAL 2**

### **Power and Duties of officers and employees Section 4 (1) (b)(ii)**

#### **Chairman & MD**

The Chairperson & MD is the Chief Executive of the corporation and is responsible to the Board of Directors. He is responsible for all the activities of the Corporation including personnel, financial, commercial and technology management, corporate planning and project implementation. He is responsible for the effectiveness of the organization in the pursuit of the Company's goals and objectives.

#### **Director (Finance)**

Director (Finance) is a member on the Board of Directors and reports to the Chairperson and Managing Director. His responsibilities, inter-alia, include formulation of sound financial policies; liaison with Central and State Government authorities and other agencies etc.

#### **Director (C&M)**

Director (Commercial & Marketing) is a member on the Board of Directors and report to the Chairperson and Managing director. He has overall responsibility for developing and implementing marketing plan and strategy for all ITDC Hotels, Duty Free Shops, Transport & Travel Agency etc achieving high degree of performance of these activities, developing business plans for tie ups with travel agents/tour operators, Statement Govt./State Tourism Development Corporations, advertising and sales promotion.

In addition to the above Board members, following heads of the division manage/monitor the business of their respective divisions and the units under their control by exercising powers as per Delegation of Powers

#### **Chief Vigilance Officer**

**Vice President (HR)-HoD**

**Vice President (Engineering)-HoD**

**Vice President (Security)-HoD**

**GM (Hotels)-HoD**

**GM (ATT)-HoD**

**GM(AITD & Admn.)-HoD**

**GM (HRD)-HoD**

**GM(Events)-HOD**

**GM (F&A)-HoD**

**GM (Vigilance & Disciplinary)HoD**

**DGM (Legal)-HoD**

**DGM (Project Planning & Management consultancy)**

**Regional Managers**

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